

## **UCR GSA Council Meeting Agenda**

### **December 4, 2013 7:00pm HUB 355**

#### 1. Call to Order @ **7:01pm**

##### a. Present

- i. Sandeep Dhall (President)
- ii. Darcie McCelland Descalzo (Vice President)
- iii. TBA (Vice President of Academic Affairs)
- iv. Michael Young (Public Relations Officer)
- v. Wei-Ting Lee (Health Insurance Officer)
- vi. Tushar Nangnuré (Finance Officer)
- vii. Matt Valdez (Secretary)
- viii. Amanda James (Conference Travel Grant Coordinator)
- ix. Nicole Sparks (Legislative Liaison)
- x. Lewis Luartz (Campus Organizing Director)

##### b. Absent

#### 2. Approval of Minutes and Agenda

- a. Motion to approve minutes and agenda.
  - i. Motion, Second. Approved
- b. Approval of Minutes from previous meeting
  - i. Motion, Second. Approved

#### 3. Bylaw Changes

- a. Please find the bylaws sheet attached for changes made
- b. Darcie is presenting changes in Bylaws
- c. Changes in section 6 regarding term limits: strike the word consecutive, you can serve on another position after 2 terms
- d. Change campus/ system wide committees section 9a. Change language in this section from VPAA -> President. Also strike #2 regarding member assisting finding a replacement once they are removed for misconduct
- e. Section 11B under expenditures (i) CTG budget says it should be finalized by EVP. Committee should do this.
- f. President and Finance officer will be able to authorize expenditures of \$1500 from \$500
- g. Section 14, under meetings part B. Adding language for the executive board must meet 8 days prior to council meetings.
- h. Section 18D. Changing how mini GSA business expense are charged. "Mini GSAs that represent 50 or more students and have 2 active reps on the GSC are eligible to be reimbursed for business expenses up to \$500."
- i. Section 18E was added to define an active mini GSA.
- j. Criteria for elected officials have been changed in light of the President issue that occurred over this past summer.
  - i. Shall have a cumulative GPA of 3.5 or higher.
  - ii. Shall have no conduct history at UCR.
  - iii. For the positions of President, Executive Vice President, and Vice President of Academic Affairs must have at least 6 months experience with GSA at the time of the election.

k. Motion to approve Bylaw changes; Seconded.

i. **Yea: 30**

ii. **Nay: 0**

iii. **Abstain: 0**

4. Budget

a. UCSA

i. Not much will affect UCR.

ii. We are currently at \$1.80/student

iii. Took latest available number from other campus

iv. 2012 register had us at 2,615 graduate students = \$4,707

v. Motion to approve budget; Seconded

1. **Yea: 27**

2. **Nay: 0**

3. **Abstain: 5**

b. SFFAC

i. Need to submit letter by 12/14/13

c. Budget for socials

i. Need to have business purpose for social events with other campuses

ii. Will come out from our account

5. Proposals Approvals for December

a. **(dis)junctions 2014**

i. **Motion to fund @ \$2000**

1. **Yea: 31**

2. **Nay: 0**

3. **Abstain: 3**

6. Proposals for December – New Format (must go through events and allocations committee first)

a. Arts and History- 3<sup>rd</sup> annual and funded by GSA past 2 years. They have made efforts to reduce budget.

i. **Motion to fund @ \$400**

1. **Yea: 34**

2. **Nay: 0**

3. **Abstain: 1**

7. Officer Reports –in brief 1 min each

a. GSHIP Chair

i. Uploaded new content to website

ii. Next week there is a meeting with the health center

b. Secretary/Webmaster

i. GSHIP page has been updated

ii. Also changes have been made to CTG

iii. Sandeep addressed the emails being sent to the wrong person (him)

c. International Student Affairs Officer

d. PR officer

i. The UCI and USC event will be the *Business Wine Tasting* in Temecula. It was scheduled for 1/18/14 but has been pushed back. Estimated @ \$10-13/student.

- ii. Finals coffee Break Social will be on the 10<sup>th</sup>-12<sup>th</sup>. Emails will be sent out
  - iii. Grad Bash was a success. No complaints. ~200 attendees.
  - iv. Join the Facebook page
  - e. Legislative liaison
    - i. Attended UCSA board meeting held at UCLA.
  - f. COD
    - i. Looking into Non-profit status. We seem to be a Department. If we are non-profit we may be able to apply for grants.
    - ii. Tech fee advisory committee. Will be under review soon.
    - iii. Set up a Faculty Committee for software downloads. The free downloads are available on mysoftware.ucr.edu
    - iv. Taking requests for software to be made available
  - g. VPAA
    - i. A lot of mini GSA is inactive. Need to go to student life to become active. Needs to be done by the end of December.
    - ii. Will be adding a sheet online to explain how to become active.
  - h. EVP
    - i. Anyone interested in serving on system wide committee, come see Darcie
    - ii. Should be able to take people to Sacramento to lobby in April.
    - iii. UCSA is looking for survey designer
    - iv. Bylaw changes
  - i. President
    - i. Referring to report from Regents about graduate student stats
    - ii. Talking about parking tickets
    - iii. Will be talking to Parking Services Director to discuss parking strategies for graduate students during breaks and off times when grad students are still here working
    - iv. Want to allow grad students to park during long weekends
    - v. Why has fees been increased from ~\$30 to \$62
    - vi. Need students to attend the Provost search meeting on 12/19/13
8. CTG officer presentation
- a. Running late on time so this is brief address
  - b. Sent out a packet to explain how to apply for CTG
  - c. She made a cheat sheet to explain policy
    - i. Apply 1 month prior
    - ii. Address outside funding
    - iii. Be forthcoming
    - iv. Give them *all receipts*
    - v. No electronic material submissions
    - vi. Looking to offer workshops in January-March 2014
9. Open Forum
- a. TEDxUCR- Russell is giving recap of the event
    - i. Presenting an overview of the budget
    - ii. Showing quality of videos- past and present
10. Motion for Adjournment; seconded.
- a. Adjournment @ **8:25pm**

## Officer Reports for Council Meeting December 4, 2013

President - Sandeep Dhall

Nothing to report.

Vice President - Darcie McCelland Descalzo

Nothing to report.

Vice President of Academic Affairs – Preston Williams

Nothing to report.

Public Relations Officer – Michael Young

Nothing to report.

Health Insurance Officer – Wei-Ting Lee

Nothing to report.

Finance Officer - Tushar Nangnure

Since the last e-board meeting there haven't been major changes in budget but the increased EVP travel budget, which is now reflected in the budget. Apart from this, so far **\$645.25** has been reimbursed to the mini-GSAs for their meetings. The GSA expenses like council meeting food, gradbash expenses, etc. have been reimbursed and add up to **\$3007.87**. EVP travel has been reimbursed for **\$952.49** so far. Presidents UCOP travel has been reimbursed once for **\$580**.

<b>Departmental Requisitions</b>					
<b>Date</b>	<b>Department</b>	<b>Person</b>	<b>Reason</b>	<b>Amount</b>	<b>Remarks</b>
9/27/13	EEOB	Kathleen Foster	Quarterly Meeting	\$133.31	
9/24/13	History		Meeting	\$175.15	
9/26/13	Music	Nana Kaneko	Welcome meeting	\$90.75	
3-Oct	Chemistry	Valerie Nicholas	General Meeting	\$22.77	

4-Oct	EEOB	Alexandra Prokuda	Meeting	\$155.09	
16-Oct	Sociology	Matthew Grindal	Monthly meeting	\$29.16	
9-Oct	Anthropology	Jennifer Cullin	New year meeting	\$39.02	
				<b>\$645.25</b>	

**GSA requisitions**

<b>Date</b>	<b>Person/ Dept.</b>	<b>Amount</b>	<b>Reason</b>	<b>Department</b>	<b>Remarks</b>
6/26-6/29	Darcie	\$531.55	UCSA Board Retreat		
09/06- 09/08	Darcie	\$420.94	UCSA meeting		
	Darcie	\$390.81	Sunday Lunch at GSA	GSA	
21-Oct	Michael Young	\$1,088	GSA Merchandise	GSA	
30-Sep	Michael Young	\$186.40	Council meeting food	GSA	
25-Oct	Michael Young	\$200.38	Council meeting food	GSA	
25-Oct	Michael Young	\$172.70	Executive meeting	GSA	
18-Oct	Sandeep Dhall	\$580	UCCOP Meeting	President	
20-Oct	Michael	\$29.98	GSA social	GSA	

Items with **boldface emphasis** will be voted on.  
Each mini-GSA in good standing is eligible to

	Young				
14-Oct	Michael Young	\$939.60	GradBash	GSA	

Secretary/ Webmaster – Matt Valdez

Nothing to report.

Conference Travel Grant Coordinator - Amanda James

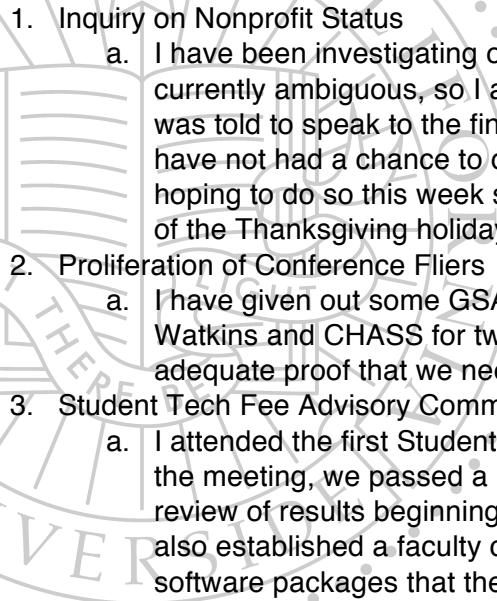
**Summary of the November CTG committee meeting:**

- Committee approved December travel
  - World: (2) @ \$360
  - US (8) @ \$315 **Max Payout: \$7290.00**
  - SW (15) @ \$270
  - Total: 25
- No appeals at this time
- Matt updated the website for CTG’s
  - Caps are posted as approved by October CTG Committee Meeting
  - Working on some finer changes to wording in the FAQs section
- Planning on “GSA CTG Workshops”
  - Will be offered early Winter quarter before the historic “conference rush” which occurs March/April.
  - Offer several dates and times to accommodate student’s schedules
  - Will cover the most pertinent materials regarding application and reimbursement
  - We will consider capping the event to 20 or less participants per workshop to help everyone on a more personal basis
- Reminder: committee approved travel increases at the Oct CTG Meeting which will be implemented **Dec 1<sup>st</sup>, 2013** and are as follows:
  - **International/World \$600 - World**
  - **North America \$500 - Alaska, Canada, HI, PR & MX**
  - **United States \$400 - Continental**
  - **Southwest \$300 - OR, CA, NM, AZ & NV**
  - **Attendee \$100 - Worldwide**

Legislative Liaison - Nicole Sparks

Nothing to report.

Campus Organizing Director - Lewis Luartz

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1. Inquiry on Nonprofit Status
    - a. I have been investigating our status as a nonprofit organization. This status is currently ambiguous, so I am uncertain if we are eligible for external grants. I was told to speak to the finance person on the ASUCR side of office, but I have not had a chance to do so (she is never in during my office hours). I am hoping to do so this week since my office hours are on a different day in light of the Thanksgiving holiday.
  2. Proliferation of Conference Fliers
    - a. I have given out some GSA conference grant fliers out to the departments in Watkins and CHASS for two weeks. I am hoping that some exposure will be adequate proof that we need more funding.
  3. Student Tech Fee Advisory Committee Meeting
    - a. I attended the first Student Tech Fee Advisory Committee meeting. During the meeting, we passed a resolution to fund Grad Quant for 2 years, with a review of results beginning in year 2, and an annual review thereafter. We also established a faculty committee charged with determining any new software packages that the STFAC should license and provide to students free of charge.
  4. UCSA Budget Update
    - a. I have completed the UCSA budget with Interim Executive Director Louise Hendrickson and have been asked to present it to the GSA due to (a) my familiarity with it, and (b) the need for GSA to now approve the budget.

## **Academic Affairs Officer Reports for Council Meeting**

**December 4, 2013**

Biomedical Sciences – Alex Chan

Nothing to report.

Bourns College of Engineering - Darshana Wickramaratne

1. Contacted Adam Daniels at UCR Student Life to ensure that any BCOE Mini GSAs not registered with Student Life for the 2013 - 2014 academic year were successfully registered using the Highlander Link website. This is an ongoing process given there are a number of inactive mini GSAs within BCOE.
2. Met with Tin Dinh (UCR Undergraduate CNAS Senator) on 11/13/13 at the ASUCR conference room to discuss his plans to update the UCR Undergraduate Research website. As AAO officer for BCOE, provided feedback on possible layout and content for the new website. Also initiated contact with different graduate student program officers within BCOE departments to inform them that such a website is currently slated for development.
3. Upcoming: Commence plans to organize a BCOE college wide conference for graduate students to showcase research. Initial steps include meeting with the Dean of BCOE.

College of Natural and Agricultural Sciences – Lauren Hale

Your AAO's are working in unison with a representative from UCR's undergraduate student government to arrange a online site to advertise available positions for undergraduate student researchers. This gives graduate students a direct way to reach out for assistance when needed.

Also, keep a look out for a new feature of our GSA page; a consolidated calendar of guest speakers from departmental seminars in CNAS.

Graduate School of Education – Elizabeth Sturgeon

Nothing to report.

Anderson Graduate School of Management – Jibrán Ahmad

Nothing to report.

College Of Humanities, Arts, And Social Sciences- Danae Gmuer-Johnson