UCR GSA Council Meeting Agenda
June 3rd, 2015 7:00pm HUB 355

7:00pm Call to Order
• Approval of Agenda
• Approval of Minutes from previous meeting

7:05pm Student Conduct and Academic and Academic Integrity Program (SCAIC)
• 2015-2016 Committee Members and Chair Confirmations
  • invited Speaker from SCAIC – Current Chair Sam Hinman
  • description of SCAIC and scope of duties
  • list of 2015-2016 Appointments
  • discussion about Chairs and Committee Appointments
  • vote

7:20pm Announcement of Event to Reactivate mini-GSA for the 2015-2016 year

7:25pm UCR GSA Bylaw Review
• Further review of GSA bylaws
• Update on changes
• Discussion/Questions
• Vote

7:30pm Appointed Officer Opening Announcement
• Applications for appointed officer positions for the 2015-2016 year are currently open
• Webmaster
• Conference Travel Grant
• Others

7:40pm Officer Reports/Updates
• AAOs
  o Darshana (BCOE)
  o Nichole (CNAS)
  o Erin (CHASS)
  o Sara (AGSM)
  o Luis (Biomed/SOM)
• Webmaster/Secretary – Matt
• Travel Grant Coordinator – Magi
• International Student Officer – Edgar
• Legislative Liaison – Nicole

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June 24-27
Upcoming UCSA meeting.

Vice President of Academic Affairs – Danae Gmuer-Johnson

1. GSA Events and Allocations Committee
   a. Held meeting at the beginning of May
   b. Approved History "Medicine Ways" Conference for $2,600.
   c. Community Outreach:
      i. Approved pre-proposal meeting
      ii. Need to draft bylaws for the Outreach Funds ASAP (this week or Friday?)

2. Mini-GSA
   a. Approved mini-GSA re-imbursement requests.
   b. Planning mini-GSA BBQ and sign-up event,
      i. Student Life will help us and possibly bring iPad/computers for people to re-register and/or sign-up.

3. Academic Affairs Committee
   a. Need to get art contest winner submissions printed and framed
      i. No progress on high dpi electronic documents, except for CHASS and CNAS
         1. Met with the CHASS winner from the Art History Department
      ii. Still Planning End of Year May BBQ Sign-up Drive
         1. New date: June 4th
         2. Location: TBD (Bourns Lawn or Picnic Hill? HUB 2nd floor?)
         3. Estimated Cost of event: $1,120-$1,320 from unused AAO funds
         4. McGrath’s BBQ will cater the event; will provide everything, including tables and sterno heaters.
         5. Need to get: prizes, raffle tickets, balloons and possibly chairs.

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1. **VS ON US Sexual Violence and Assault Committee**
   - Receiving feedback on “Campus Clarity” online module training to improve Graduate student training.
   - I think this idea for graduate students, may take the training seriously.
   - I met the group held this month, but I was unable to attend due to my health, stress and workload.

2. **Academic Freedom Committee**
   - Meeting on May 11th, 2015
   - Meeting proprietary.
   - Met with UCR Chair of the Committee on Education Policy
   - Approved general statement on Academic Freedom
   - Drafted document for comment and approval on a particular topic discussed involving R’Courses, cannot provide further detail.

3. **Coordinated Community Review Team (CCRT)**
   - First meeting with community members and leaders from the school on April 30th
   - Signed-up for to sub-committees, will work with the UCR Violence Against Women Task Force
     - E-board will discuss CARE office position advocacy alliance with ASUCR letter.

4. **Organization Excellence: The Path Forward**
   - Meeting held Tuesday May 26th, 2015
   - Related to the future planning workshops?
   - My focus group spoke primarily about staff concerns and “sigma six,” which many at the table had no idea about. Graduate student concerns not being address or disused in the group presentations.
   - Unimpressed with the individuated (what can you do as an individual) focus and whimsical questions about what you do to “inspire” others on campus.
   - Discussion centered on increasing the marketization of UCR (through incentives, individuals, how to “do more with less,” defund projects in order to fund others, etc.) nothing innovative seemed to be coming out of the conversations.

5. **GSA Executive Office**
   - Still planning a gift for Michele for all her hard work!

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Need to get art work printed and framed ASAP.
Need to order office furniture.
Office supplies arrived.
*All you can have on BDS issue*

- Opening of the meeting - vote

- GSA Requisition
  a. Council Meeting $356.86
  b. E-board $137.70
  c. E-board (April) $220.35
  d. **Total for this month** $714.91
    i. Grand Total **$9,086.96**

- Mini GSA Reimbursement Request
  a. Neuroscience $139.95
  b. Microbiology $28.97
  c. Ethnic Studies $168.21
  d. Mathematics $18.19
  e. Sociology $29.13
  f. Chemical & Environmental Engineering $250
  g. Bioengineering $95
  h. Bioengineering $169.03
  i. Material Science & Engineering $42.98
  j. **Total for this month** $941.46

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$ 4,020.36

$ 48.68
$ 509.09 (from EVP travel budget)
$ 662.66
$ 464.61
$ 830.23
$ 2,515.27

$ 4,415.06

4. Community Outreach

  i. Grand Total

  $ 3,496.00

International Students Officer – Edgar Tellez Foster

Nothing to report.

Secretary/ Webmaster – Matt Valdez

Nothing to report.

Conference Travel Grant Coordinator – Magi Mettry

Nothing to report.

Legislative Liaison – Nicole Sparks

1. UCR Food Security Working Group Meeting
   a. Committee is working on the $75,000 one-time proposal to start the food pantry on campus
      i. Due June 15th, 2015
         1. Where the money will be allocated to ie: Staff; informational sessions

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- Talks with UCSB on what their food pantry provides
- Start with non-perishable items
- Tasked with setting up a meeting with a representative from Steelcase/BKM to view a space in the WELL and Carding Office for

Campus Organizing Director – Open Position
1. Nothing to report.
2. Promoting registration BBQ (May 28th)
3. **CNAS mini-GSA Representative meeting on May 26th at 5:15pm**
   a. Reimbursement information
   b. Upcoming events
   c. Concerns and questions will be answered
   d. Help with planning for next year
4. **Mayor of Riverside’s College Forum**
   a. Grow Riverside 2nd annual conference is June 11th-13th at the Riverside convention center. The main topic is the future of local food. There will be over 15 speakers, visit www.growriverside.com for more information.
   b. Talked about the “Riverside Reconnects Streetcar.” A fast and reliable streetcar that would make it easy for the four colleges in Riverside to be connected with downtown and each other.
   c. Starting to Organize “The Amazing College Race.” It will take place next October.
   d. Talked about how to make Riverside a more attractive college town, how to connect the four colleges, and the different needs of undergraduates and Graduate students.
5. **Food Security Work Group**
   a. First meeting was May 11, 2015
   b. Discussed the focus of the Work Group
6. **University Extension Committee**
   a. Nothing new to report.

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1. Had CHASS/GSOE representative meeting on 5/21
   - Working to reduce list for reps
   - Working on making the communication with the Education School easier for next year so they can have their own AAO
   - Advertised the BBQ

2. Getting giveaway bags together for the BBQ
Documents for Review
June 3rd, 2015 7:00pm HUB 355

Section X: The Conference Travel Grant Award

A. Purpose of the CTG Award:
1. The purpose of the Conference Travel Grant award, hereto referred as the CTG award, is to promote the presentation of original graduate student research done at UC Riverside.
2. CTG awards are small grants available to UC Riverside graduate students who are attending academic or professional conferences for the purposes of academic or professional development.

B. Defining a Conference Event:
1. An eligible conference event is defined as an event in which graduate student’s original research is presented to a group of scholars within their field of study or discipline, or a related field that may be conducive to their academic or professional development.
2. This includes conferences, symposia, seminars, or colloquia organized by professional associations within or related to the graduate student’s field of study or discipline, or a related field that may be conducive to their academic or professional development.
3. These conference events must be open to the public for membership or registration, and thus cannot be closed or invitation-only meetings.
4. There are two levels of attendance:
   a. Presenters: These are graduate students in “good standing” at UC Riverside, as defined in Section I and below under Section C, “Eligibility”, who are presenting their original research. This research must have been conducted at UC Riverside. Research conducted elsewhere is unacceptable.
   b. Attendees: These are graduate students in “good standing” at UC Riverside, as defined in Section I and below under “Eligibility”, who wish to attend a conference event in their field of study or discipline, or a related field that may be conducive to their academic or professional development.
5. Under no circumstances will a conference event that is not conducive to a student’s academic or professional development, whether the student is presenting or attending, be funded through a CTG award.

C. Eligibility:

1. CTG Award Graduate Student Eligibility is defined as followed:
   a. A registered graduate student in “good standing,” as outlined in Section I of these bylaws, at UC Riverside who is planning on presenting or attending at a conference event as defined in Part B of Section X: The Conference Travel Grant Award.
   b. Students on filing fee status and in “good standing” are eligible for only one quarter.

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Section Y: Community Outreach Fund Award

A. Purpose of the Community Outreach Fund Award

1. The purpose of the Community Outreach Fund Award is to support local UC Riverside Graduate and Professional Student community involvement and engagement, specifically with the Greater Riverside Community area.

2. Community Outreach Events funded by the award must be specific to the Greater Riverside Community area. These events are not charity events, but rather are those events that enrich the connection between graduate students at UC Riverside and the local community. This means there are restrictions on what the Award can and cannot be used (i.e., items cannot be promotional in nature).

B. Application Process

1. Graduate and Professional students applying for the Award must submit applications to the Vice President of Academic Affairs for approval.

2. The following Application accepted:
   a. Individual Applications
   b. Applications requesting an FAU

3. Individual Applications must include
   a. A completed application form
   b. An Itemized Budget
   c. Letter of Support from the Organization or Community receiving the outreach
   d. Original Receipts
   e. GSA Logo on Materials
   f. Signatures from applicants involved

4. Applications requesting an FAU must include:
   a. A completed application form
   b. An Itemized Budget
   c. Two Letters of Support: one from the Organization or Community receiving the outreach, and one from the applicant’s home Department Chair
   d. Original Receipts
   e. GSA Logo on Materials
   f. Signatures from applicants involved

5. Applications are accepted on a rolling basis for approval monthly.

6. The Vice President of Academic Affairs, in conjunction with the Events and Allocations Committee, will review the event and budget for the purposes of eligibility and award.

7. Once an application is deemed eligible and the budget is approved, the application will be brought to the GSA Council for the final vote on funding.

8. Awards cannot exceed $1,000.

D. Award Distribution

1. Individual application awards will be reimbursed through the applicant’s student account.

2. Applications requesting an FAU will receive an award letter directly to the applicant’s home department. Further processing will be handled through the home department.

E. Eligibility

1. Applicants must be a Graduate or Professional student at UC Riverside at the time of application.

2. Applicants must be a member of an active mini-GSA in good standing.

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Section Z: Alumni Adviser to the President and Council

A. Purpose of the Position

1. The purpose of the position of Alumni Adviser to the President and Council is to serve as an advising member on issues pertaining to the GSA as a whole.

2. The Alumni Adviser to the President and Council acts as a member of the Executive Council and subsequently serves at the behest of the current GSA President.

B. Position Appointment

1. The Alumni Adviser to the President and Council is a position appointed by the current GSA President.

2. The Alumni Adviser to the President and Council can be selected from one of three positions: the prior academic year’s GSA President, the prior academic year’s GSA Executive Vice President, or the prior academic year’s GSA Vice President of Academic Affairs.

3. If the current GSA President’s term is their first term, the Alumni Adviser to the President and Council must be the prior academic year’s GSA President except in situations in which the prior academic year’s GSA President is unavailable to take the position.

4. Should the prior academic year’s GSA President be unavailable to take the position, they must inform the current academic year’s GSA President in writing before withdrawing from the position.

5. Should the prior academic year’s GSA President be unavailable to take the position, the prior academic year’s GSA Executive Vice President, or the prior academic year’s GSA Vice President of Academic Affairs become eligible for the position.

6. If the current GSA President’s term is their second term, the Alumni Adviser to the President and Council may be the prior academic year’s GSA Executive Vice President, or the prior academic year’s GSA Vice President of Academic Affairs.

7. Should neither of these positions be available, the current GSA President may choose to appoint any individual who served on the prior academic year’s Executive Council; should no such individual be available, a suitable will be any individual who has served at least 6 months on the General Council.

C. Duties

1. The Alumni Adviser to the President and Council is a position of counsel for the GSA, and as such the individual will provide counsel on matters pertaining to several aspects of the organization.

2. The Alumni Adviser to the President and Council will particularly assist in the transfer of institution knowledge including, but not limited to: campus and systemwide committees, the UC Council of Presidents, and campus organizations.

3. Due to their appointment, the Alumni Adviser to the President and Council shall be a non-voting member of GSA, eligible to sit at both the General Council and the Executive Council at the current GSA President’s favor.

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