



**Graduate Student Council Meeting**  
**October 10, 2018 7:00-8:45 p.m.**  
**HUB 302N UC Riverside**

### AGENDA

**01. Roll Call (7:00pm)**

*Representatives: please sit in your assigned seat and sign in on the “Representative” sign-in*  
*Visitors: please sit in visitor seating and sign in on the “Visitor” sign-in*

**02. Announcements**

*\*Upcoming conferences or events that Reps would like to share with the General Council. Items requiring discussion should be submitted to the President at least one week in advance of the meeting to be included as an agenda item.*

**03. Minutes from last meeting**

*No minutes to approve. First meeting of this Council.*  
Minutes will be online: [gsa.ucr.edu](http://gsa.ucr.edu)

**04. Approve General Council Agenda**

**Vote**

**05. Introduce Elected Officers and Confirm Appointed Officers**

- a. See Attachment C (See Openings – Let us know if you are interested!)
- b. **Vote**

**06. North District Presentation**

*Andy Plumley & Raoul Hernando Amescua*

**07. Parking Presentation/Discussion**

*TBD*

**08. Confirm Bylaws passed by GSC in June 2018**

- a. One error to be corrected regarding Conference Travel Grant Committee
- b. **Vote**

**09. Confirm 2018-2019 Budget**

- a. See Attachment B
- b. **Vote**

**10. Budget Priorities for this year, established by GSC last year**

- a. Expand Social Opportunities
- b. Restore sponsorship amounts to 2015 levels
- c. Increase lobbying and advocacy efforts
- d. Introduce GSA Speaker Series (with partnerships from other campus stakeholders)
  - Proposed Schedule for next year
    - ~~i. Fall: Jorge Cham, PhD Comics~~
    - ii. Winter: Lego Grad Student
    - iii. Spring: Alumni Professional Development Roundtable
- e. Update office computers, etc.

**11. Proposed Changes to Budget**

- a. Rollover Money into Capital Needs
- b. Rollover Money into Social Events (Grad Bash)
- c. **Vote**

**12. Financial Report**

*Michael Bentel, GSA Finance Officer*

**13. Conference Travel Grant Program**

- a. Caps for Per conference caps:
  - \$100 cap increase for conferences in which the grad student presents (not attendee)
  - International Cap: \$700
  - Continental U.S.: \$500
  - West Coast: \$400
  - Annual Cap: \$1400
- b. Electronic Submissions Update
- c. Process Change

**14. Introduction to GradSuccess**

*Hillary Jenks, Director of Grad Success*

**15. Events & Allocations Recommendations**

- a. Wheats Conference, Department of History, Oct 5-9, \$1000.00 **Vote**

**16. President's Highlights**

- a. GSA Initiatives/Priorities for 2018-2019
  - i. Professional Development
  - ii. Graduate Mental Health/Wellness
  - iii. Social Events
- b. Initiatives: Graduate Student Rights & Responsibilities
- c. Update: Payroll Issues
- d. Update: Fall Fee Deferment
- e. Update: Grad Student Housing
  - i. Forming an ad hoc **Grad Housing Working Group**
- f. Q&A

**17. Executive Vice President Highlights**

- a. UCGPC Updates
- b. Legislative Updates & Initiatives

**18. Vice President of Academic Affairs Highlights**

- a. Rep Committee Assignments (Expectations)

**19. GSC Schedule, Location, and Time for 2018-2019**

See Attachment A

**Vote**

**20. Officer reports are online**

[gsa.ucr.edu](http://gsa.ucr.edu)

**21. Adjourn (8:45pm)**

**Attachment A:**

**Proposed Graduate Student Council Meetings 2018-2019**

**Location: HUB 302 North**

**Time: 7:00-8:30pm (\*7:00-9:00pm)**

October 10, 2018\*

November 7, 2018

December 5, 2018

January 9, 2019

February 6, 2019

March 6, 2019

April 3, 2019

May 1, 2019\*

June 5, 2019\*

**Proposed Executive Board Meetings**

**Location: HUB 383 GS Lounge**

**Time: 7:00-8:30pm**

October 3, 2018

November 1, 2018

November 28, 2018

December 12, 2018

January 30, 2019

February 27, 2019

March 20, 2019

April 24, 2019

May 29, 2019

# Attachment B: 2018-2019 BUDGET

Graduate Student Association Budget 2018-2019								
JUNE 2018 ASUCR/VCSA APPROVED - FOR GSC APPROVAL								
Revenues			Total Budget	Ledger #A01438 General	Ledger #A01970 CTG	Fund #20000 SSFAC		
Student Fees (including 2007/2018 Referenda)	3210	\$	294,164	\$	125,639	\$	168,525	
Summer Fees	448	\$	3,360	\$	3,360			
Vending Machine Income		\$	3,000	\$	3,000			
Chancellors CTG Contribution	69997	\$	168,525		\$	168,525		
Interest STIP	BC49	\$	2,400	\$	2,400			
GSA Reserves	BC75	\$	-					
SSFAC - Regular Funding	20000	\$	44,297			\$	44,297	
SSFAC - Carry Forward from 2017	20000	\$	-			\$	-	
SSFAC - Temporary Funding	20000	\$	10,000			\$	10,000	
SSFAC - Permanent	20000	\$	87,641		\$	20,000	\$	67,641
<b>Total</b>		\$	<b>613,387</b>	\$	<b>134,399</b>	\$	<b>357,050</b>	
<b>Total</b>		\$	<b>613,387</b>	\$	<b>134,399</b>	\$	<b>121,938</b>	
Expenses - General								
A01438-20035-68								
President (12 mos)	EO1	BC25	\$	7,712	\$	7,712		
Executive Vice President (12 mos)	EO2	BC25	\$	6,186	\$	6,186		
Vice President of Academic Affairs (10 mos)	EO3	BC25	\$	5,155	\$	5,155		
GSHIP Health Insurance Chair (12 mos)	EO4	BC25	\$	2,832	\$	2,832		
Public Relations Officer (10 mos)	EO5	BC25	\$	2,832	\$	2,832		
Finance Officer & Grant Writer (12 mos)	EO6	BC25	\$	2,832	\$	2,832		
Chief of Staff (10 mos)	AA1	BC25	\$	2,400	\$	2,400		
Secretary/Wobmaster (10 mos)	AA2	BC25	\$	2,400	\$	2,400		
International Student Affairs Officer (9 mos)	AA3	BC25	\$	1,080	\$	1,080		
UC Advocacy Officer (aka COD) (10 mos)	AA4	BC25	\$	1,200	\$	1,200		
Legislative Advocacy Officer (10 mos)	AA5	BC25	\$	1,200	\$	1,200		
Academic Affairs Officer-BCOE (9 mos)	AA6	BC25	\$	1,080	\$	1,080		
Academic Affairs Officer-CHASS (9 mos)	AA7	BC25	\$	1,080	\$	1,080		
Academic Affairs Officer-CHAS (9 mos)	AA8	BC25	\$	1,080	\$	1,080		
Academic Affairs Officer-AGSM (9 mos)	AA9	BC25	\$	600	\$	600		
Academic Affairs Officer-Medicine (9 mos)	AA10	BC25	\$	600	\$	600		
Academic Affairs Officer-GSOE (9 mos)	AA11	BC25	\$	600	\$	600		
Academic Affairs Officer- Public Policy (9 mos)	AA12	BC25	\$	600	\$	600		
President's Budget	PR1	BC40	\$	1,500	\$	1,500		
President's Travel Budget	PR2	BC40	\$	2,000	\$	2,000		
Presidential Cabinet Meetings	PR3	BC40	\$	1,000	\$	1,000		
GSA Fall Officer's Workshop & Orientation	PR4	BC40	\$	600	\$	600		
COS Meetings and Budget	PR5	BC40	\$	200	\$	200		
ISAO Meetings	PR6	BC40	\$	300	\$	300		
Executive VP Budget	EV1	BC40	\$	750	\$	750		
EVP (EAM) Travel	EV2	BC40	\$	9,000	\$	9,000		
EVP Student Advocacy Training & Travel	EV3	BC40	\$	2,000	\$	2,000		
VPAA Budget	VP1	BC40	\$	1,000	\$	1,000		
AAO BCOE Meetings	VP2	BC40	\$	300	\$	300		
AAO CHASS Meetings	VP3	BC40	\$	300	\$	300		
AAO CHAS Meetings	VP4	BC40	\$	300	\$	300		
AAO AGSM Meetings	VP5	BC40	\$	200	\$	200		
AAO Med Meetings	VP6	BC40	\$	200	\$	200		
AAO GSOE Meetings	VP7	BC40	\$	200	\$	200		
AAO Public Policy Meetings	VP8	BC40	\$	200	\$	200		
End of the Year Registration Meeting	VP9	BC40	\$	1,500	\$	1,500		
Graduate Club Funding (Mini-GSA)	VP10	BC40	\$	11,600	\$	11,600		
Department Co-Sponsorship	VP11	BC40	\$	20,000	\$	10,000	\$	10,000
Community Outreach Fund	VP12	BC41	\$	2,500	\$	2,500		
Council & E-board Meetings	PR1	BC40	\$	5,000	\$	5,000		
Public Relations Budget (e.g. Grad Bash)	PR2	BC40	\$	11,000	\$	11,000		
GSA Lecture Series	PR3	BC40	\$	5,000	\$	5,000		
GSHIP Travel Budget	GS1	BC40	\$	1,000	\$	1,000		
GSHIP Meetings	GS2	BC40	\$	200	\$	200		
DIAL Meetings/Events, per MOU	LS1	BC40	\$	650	\$	650		
Sustainability Liaison Meetings/Events, per MOU	LS2	BC40	\$	225	\$	225		
WELL Liaison Meetings/Events, per MOU	LS3	BC40	\$	225	\$	225		
Career Center Liaison Meetings/Events, per MOU	LS4	BC40	\$	225	\$	225		
Administrative Fees (paid to ASUCR)	OF1	BC42	\$	3,600	\$	3,600		
Office Staff Meetings	OF2		\$	500	\$	500		
Office Supplies	OF3	BC41	\$	3,875	\$	1,000	\$	2,875
Office Capital Needs (e.g. computers)	OF4		\$	2,000	\$	2,000		
Copier Lease	OF5		\$	3,000	\$	3,000		
Printing	OF6	BC44	\$	500	\$	500		
External Advocacy Membership Fee (2018)	AD1	BC47	\$	4,815	\$	4,815		
HUB Charge	AD2	BC70	\$	7,500	\$	7,500		
Payroll expense-GL, MC, UI, WC	AD3	BC30/47	\$	700	\$	700		
<b>Total</b>		\$	<b>147,134</b>	\$	<b>134,259</b>	\$	<b>-</b>	
<b>Total</b>		\$	<b>147,134</b>	\$	<b>134,259</b>	\$	<b>12,875</b>	
Expenses - Conference Travel Grant								
Activity #A01970								
Conference Travel Grant Stipend	TG1	BC25	\$	5,650	\$	5,650		
Conference Travel Grants	TG2	BC40	\$	338,921	\$	338,921		
CTG Meetings	TG3	BC40	\$	150	\$	150		
CTG Grant Software	TG4	BC46	\$	10,000	\$	10,000		
UCOP Assessment	TG5	BC47	\$	2,329	\$	2,329		
<b>Total</b>		\$	<b>357,050</b>	\$	<b>-</b>	\$	<b>357,050</b>	
<b>Total</b>		\$	<b>357,050</b>	\$	<b>-</b>	\$	<b>-</b>	
Expenses - SSFAC								
A01438 20000 68								
Staff Salary	SS1	BC25	\$	56,440		\$	56,440	
Staff Salary - New Perm	SS2	BC25	\$	-				
Student Assistant - New Perm	SS3	BC25	\$	19,313		\$	19,313	
Staff Benefits	SS4	BC30	\$	11,725		\$	11,725	
Staff Benefits - New Perm	SS5	BC30	\$	19,528		\$	19,528	
Student Assistant Benefits-New Perm	SS6	BC30	\$	579		\$	579	
Mail Services	OF7	BC43	\$	900		\$	900	
Communications (Phone/Internet)	OF8	BC45	\$	578		\$	578	
Carry Forward		BC75	\$	-		\$	-	
<b>Total</b>		\$	<b>109,063</b>	\$	<b>-</b>	\$	<b>109,063</b>	
<b>Total</b>		\$	<b>109,063</b>	\$	<b>-</b>	\$	<b>-</b>	
<b>CURRENT GRAND TOTAL</b>		\$	<b>140</b>	\$	<b>140</b>	\$	<b>-</b>	

6/6/18

NOTES:

unrestricted funds

Approved 3% cost of living  
Approved 3% cost of living  
Approved 3% cost of living  
Approved 3% cost of living  
Approved 3% cost of living  
Approved 3% cost of living  
Approved New Position

Raise \$130 - add'l resp  
Raise \$250 - add'l resp

Raise \$580 - reclassified  
Raise \$130 - add'l resp  
Raise \$130 - add'l resp  
Raise \$100 - add'l resp  
Raise \$100 - add'l resp  
Raise \$100 - add'l resp  
Raise \$100 - add'l resp

Increase \$100

new, with COS position

increase by \$250

New

check recent numbers  
restored to 2015 levels  
restored to 2015 levels  
raised \$1000 - need  
raised \$2000 - need  
New  
New travel requirements  
New

raise \$75 - consistency  
new

Lowered by \$500  
estimate

2018 referendum  
Decrease by \$6,900

Approved 3% cost of living  
plus \$30K from Grad Div

CTG Software, Setup/Subscr

## **Attachment C – 2018-2019 Appointed Officer and Liaison List, as of today**

### General Appointed Officers

Chief of Staff: **Kayleigh Anderson-Natale**

Secretary/Webmaster: **Amy Boyd**

International Student Affairs Officer: **Quiyang Zhao**

Conference Travel Grant Coordinator: **Judit Palencia-Gutierrez**

### External Office Appointed Officers

Legislative Advocacy Officer: **Irma Ortiz**

UC Advocacy Officer: **Arielle Manganiello**

### Internal Office Appointed Officers: Applications OPEN for two positions

Academic Affairs Officer – BCOE: **Open**

Academic Affairs Officer – CHASS: **Jared Smith**

Academic Affairs Officer – CNAS: **Pablo Unzeto**

Academic Affairs Officer – AGSM: **Aziz Alali**

Academic Affairs Officer – BMS/MED: **Mark Wiley**

Academic Affairs Officer – GSOE: **Elizabeth Isralowitz**

Academic Affairs Officer – SPP: **Open**

### Liaisons

Diversity & Inclusion Academic Liaison: **Jessica Moronez**

The WELL Liaison: **Under review**

Sustainability Liaison: **Under review**

Career Center Liaison: **Under review**

## **UCR GSA Elected Officers:**

GSA President: **Shawn Ragan**

GSA Executive Vice President: **Stephanie King**

GSA Vice President of Academic Affairs: **Siddharth Agarwal**

GSA Finance Officer: **Michael Bentel**

GSA Public Relations Officer: **Tommaso Menara**

GSA Health Insurance (GSHIP) Officer: **Jasmine Jafari**